

**Virginia Board of Psychology  
Regulatory Committee Meeting Minutes  
Monday, February 26, 2024 at 10:00 a.m.  
9960 Mayland Drive, Henrico, VA 23233  
Board Room 4**

**PRESIDING OFFICER:** Aliya Chapman, Ph.D., LCP

**COMMITTEE MEMBERS PRESENT:** J.D. Ball, Ph.D., LCP  
William Hathaway, Ph.D., LCP  
Christine Payne, BSN, MBA

**COMMITTEE MEMBERS NOT PRESENT:** Gary Sibcy, Ph.D., LCP

**OTHER BOARD MEMBERS PRESENT:** Susan Brown Wallace, Ph.D., LCP, LSP

**BOARD STAFF PRESENT:** Jaime Hoyle, Executive Director  
Jennifer Lang, Deputy Executive Director  
Charlotte Lenart, Deputy Executive Director  
Meagan Ohlsson, Licensing Supervisor

**DHP STAFF PRESENT:** Erin Barrett, Director of Legislative Affairs and Policy, DHP

**CALL TO ORDER:** Dr. Chapman called the meeting to order at 1:01p.m.

**MISSION STATEMENT:** Dr. Chapman read the mission statement of the Department of Health Professions and the emergency egress procedures.

**ESTABLISHMENT OF A QUORUM:** With four Committee members present a quorum was established.

**APPROVAL OF MINUTES:** The Committee reviewed the minutes from the last meeting held on October 23, 2023.

**Motion:** Ms. Payne made a motion, which was properly seconded by Dr. Ball, to adopt the minutes from the October 23, 2023, Regulatory Committee meeting as presented. The motion passed unanimously.

**ADOPTION OF AGENDA:** The agenda was adopted as presented.

**PUBLIC ATTENDEES:** Tiffany Anderson, Ph.D.  
Ronald Anderson  
Jennifer Morgan, Psy.D. Virginia Academy of Clinical Psychologist (VACP)

**PUBLIC COMMENT:** Dr. Morgan reminded the Committee of the upcoming VACP 2024 Spring Conference April 18 – 20, 2024 in Staunton, VA. Dr. Morgan thanked the Board members and staff for continuing to participate in the Board of Psychology Conversation Hour.

**CHAIR REPORT:**

Dr. Chapman provided a brief report on her discussions with Association of State and Provincial Psychology Boards (ASPPB) related to the examination.

**UNFINISHED BUSINESS:****Continued discussion regarding master's level psychologist:**

The Committee discussed the master's level psychologist licensure process. Ms. Barnett stated that HB1499, which gives the Board the authority to license psychological practitioners, appears to be moving smoothly through the General Assembly. Ms. Barnett stated that the work the Board did in advanced of the General Assembly was well received and helpful. Ms. Barnett further added that due to the Board's efforts that no additional changes or suggestions were made by the bill. Ms. Barnett stated that if the bill is passed it would have emergency provisions making the new master's level license effective on January 1, 2025.

Due to the likelihood of HB1499 passing and the emergency provisions that were added to the bill, Ms. Barrett thought it was important for the Committee to schedule an additional meeting to discuss draft regulations. The Committee discussed and agreed to having an additional Committee meeting on March 25, 2024. Ms. Barnett will meet with staff to develop a draft for the Committee to review at the next meeting.

The Committee discussed requiring part 2 of the Examination for Professional Practice in Psychology (EPPP) and what that may look like. The Committee discussed the questions they wish to ask ASPPB ahead of the discussion at the quarterly meeting. The Committee had a long discussion on the timeline, separation between taking each part of the examination and how operationally staff will approve individuals to sit for the examinations.

*The Committee took a break at 3:02pm and resumed at 3:14pm.*

**NEW BUSINESS:****Guidance Document 125-3.1:**

The Committee discussed amending Guidance Document 125-3.1 to remove sections of the guidance document that were repetitive in nature. Additionally, the Committee discussed the removal of the requirement for the transcripts to be sent to the Board in a sealed envelope.

**Motion:** Dr. Hathaway made a motion, which Ms. Payne properly seconded, to recommend to the full Board to amend the Guidance Document 125-3.1 as discussed and presented. The motion passed unanimously.

**Regulations Governing the Certification of Sex Offender Treatment Providers**

The Committee discussed whether to set a time limit to the supervised experience and define the organizations that can provide the education training in sex offender treatment.

The Committee agreed to table the issue in order to learn more information about how long a supervised experience typically takes for this type of certification.

**Applied Psychology license:**

The Committee briefly discussed whether to keep the Applied Psychologist

license as the regulatory population is currently 28 licensees. The Committee discussed what actions would be necessary to make such a change and how this would impact those desiring to apply for an Applied Psychologist license. Dr. Ball suggested to defer making changes at this time as further discussion will be necessary.

**NEXT MEETING DATE:** The next Regulatory Committee meeting is scheduled for March 25, 2024.

**ADJOURNMENT:** Dr. Chapman adjourned the meeting at 3:56 p.m.

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Aliya Chapman, Ph.D., Committee Chair Chairperson

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Date

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Jaime Hoyle, JD, Executive Director

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Date

DRAFT